



Wilmington University  
Office of the Registrar  
Request for Diploma Replacement

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Please provide the following information. All fields must be completed. There is a \$40.00 processing fee for a replacement diploma. Once your request has been submitted there is a 4-6 week turn around for your diploma to be mailed. You may submit this form in person, or mail it with your check payable to: Wilmington University. Please mail (or hand in) request to the address listed below:

Wilmington University  
Office of the Registrar  
320 N. DuPont Highway  
New Castle, DE 19720

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Name as it should appear on the diploma:

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(Your name must be the legal name on your student record)

Student Identification number or SSN

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Degree \_\_\_\_\_ Major \_\_\_\_\_

Conferral Dat